

ST. TIMOTHY AWARD

2018 PARISH NOMINATION FORM

The St. Timothy Award is a national award given annually to outstanding high school juniors and seniors who work zealously to improve their own parish ministry programs, high school ministry teams or youth ministry within the Diocese of Providence. Nominees **must be Catholic** and exemplify the qualities of moral integrity, prayer, good works and Christian leadership. This award sponsored by the National Federation for Catholic Youth Ministry, is the highest honor any diocese may bestow on a youth. A maximum of 12 parish level awards and one award per Catholic high school are awarded each year in this diocese. **The Nominee must be under 20 years of age as of March 1, 2018.**

Nominations must be received at the Office of Catholic Youth Ministry by: **Friday, January 19, 2018**
 Awards presented: **Sunday, March 11, 2018 – 1:00pm Cathedral**
All information must be completed and on time to be considered.
(Available electronically at www.ymcyoprov.org)

Mail or Fax nominations to:
Office of Catholic Youth Ministry
1 Cathedral Square
Providence, RI 02903-3695
Fax: (401) 278-4596
YouthMinistry@DioceseofProvidence.org

PLEASE PRINT OR TYPE

Name of Nominee: _____

Nominee Address: _____ Parents' Names: _____

City: _____ State: _____ Zip: _____

Nominee Phone Number: _____ Gender: Female Male Age _____

School of nominee: _____ Grade: 11th 12th College

Nominee Parish: _____ Pastor: _____

Parish Address: _____ Parish Phone Number: _____

Nominated by: _____ Nominator Phone Number: _____

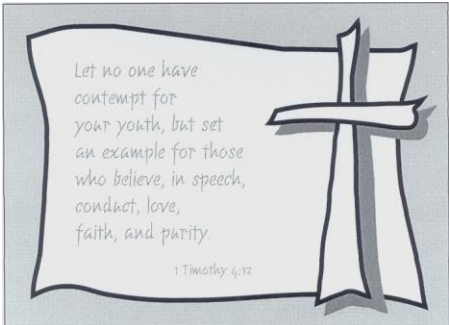
Relationship/Years Nominator has known Nominee: _____

Nominator Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

INSTRUCTIONS FOR THE NOMINATOR:

- Nominations may be submitted by: Pastors, Parish Staff, and Parishioners, Members of the Community.
- Multiple nominations for a young person will be judged together.
- Use the back of this form (and additional paper, if necessary) to answer the essay questions about the young person you are nominating. Give as much information as possible, in order to assist the Review Committee.
- This award is not geared toward quantitative hours of service, but to the integrity of the individual and how well he or she is perceived as an outstanding **Catholic** Christian.
- Please have the **nominee's pastor sign the completed form**. Parish Nominations are to be treated as confidential. Please **do not** inform the nominee, nominee's family, or members of the parish community of the nomination.



You may call 401-278-4626 if you have any questions.

1. Please indicate below using the check boxes exactly who is nominating the youth. We understand that the person who may take care of filling the award nomination may have had input from others: (i.e. Pastor/ Priest/ Deacon/Catechetical/Youth Ministry leaders/ staff members/ etc.)

- | | |
|--|--|
| <input type="checkbox"/> Nomination is being made by PASTOR | <input type="checkbox"/> Nomination is being made by a PARISH STAFF MEMBER |
| <input type="checkbox"/> Nomination is being made by a PRIEST | <input type="checkbox"/> Nomination is being made by a YOUTH CENTER |
| <input type="checkbox"/> Nomination is being made by DEACON | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Nomination is being made by the CATECHETICAL LEADER | |
| <input type="checkbox"/> Nomination is being made by a YOUTH MINISTRY LEADER | |

Comment: _____

2. Please note all the **Community Service** activities you know for a fact that the Nominee serves/has served in.

- | | |
|---|---|
| <input type="checkbox"/> Hospital/Medical | <input type="checkbox"/> Mission/Service Trip |
| <input type="checkbox"/> Nursing Home/Elderly | <input type="checkbox"/> Youth work/Childcare |
| <input type="checkbox"/> Alcohol/Drug Awareness | <input type="checkbox"/> Special Olympics |
| <input type="checkbox"/> Food Pantry/Soup Kitchen | <input type="checkbox"/> Other _____ |

Comment: _____

3. Please note all the **Parish activities** you know for a fact that the Nominee serves/has served in.

- | | |
|--|--|
| <input type="checkbox"/> Religious Education Assistant/Teacher | <input type="checkbox"/> Life Teen |
| <input type="checkbox"/> Peer Ministry Leader | <input type="checkbox"/> Lector |
| <input type="checkbox"/> Youth Group | <input type="checkbox"/> Extraordinary Minister of the Eucharist |
| <input type="checkbox"/> Vacation Bible School | <input type="checkbox"/> Coach/Assistant/Referee |
| <input type="checkbox"/> CAL (Catholic Athletic League) | <input type="checkbox"/> Retreat Team |
| <input type="checkbox"/> CYO (Catholic Youth Organization) | <input type="checkbox"/> Parish Council |
| <input type="checkbox"/> Chorus/Choir | <input type="checkbox"/> Parish Committees |
| <input type="checkbox"/> Prayer Group/Bible Study | <input type="checkbox"/> Core Group/Leadership Team |
| <input type="checkbox"/> Altar Server | <input type="checkbox"/> Other _____ |

Comment: _____

4. Please note **Diocesan/Regional/National/ Catholic youth center** activities you know for a fact that the Nominee has participated in.

- | | |
|---|--|
| <input type="checkbox"/> Trainings | <input type="checkbox"/> Work Camp/Mission Trips |
| <input type="checkbox"/> World Youth Day (International or local parish or school celebrations) | <input type="checkbox"/> SLEEP OUT (Parish, school or diocesan) |
| <input type="checkbox"/> DC Pilgrimage for Life | <input type="checkbox"/> Catholic Youth Mission (diocesan) |
| <input type="checkbox"/> Youth SEARCH (regional/diocesan) | <input type="checkbox"/> Retreats (Parish or diocesan) |
| <input type="checkbox"/> Good Friday Walk (Parish, school or diocesan) | <input type="checkbox"/> Retreat teams (Parish or diocesan) |
| <input type="checkbox"/> Steubenville (East) Conference(s) | <input type="checkbox"/> Peer Ministers (Parish or diocesan) |
| <input type="checkbox"/> Prayer Meetings | <input type="checkbox"/> Diocesan Youth Leadership Team |
| <input type="checkbox"/> Monthly Youth Gatherings | <input type="checkbox"/> Challenge Course (Parish, school, diocesan or Mother of Hope Camp experience) |
| <input type="checkbox"/> GLORIFY – Diocesan Praise & Worship | <input type="checkbox"/> 'Super Bowl' Sunday (Parish or school) |
| | <input type="checkbox"/> Other _____ |

Comment: _____

5. Please note all **Spiritual Disciplines** you know for a fact that the Nominee has developed and practices regularly.

- | | |
|--|--|
| <input type="checkbox"/> Weekly Mass | <input type="checkbox"/> Regular Confession |
| <input type="checkbox"/> Daily Mass | <input type="checkbox"/> Spiritual Direction |
| <input type="checkbox"/> Daily Scripture | <input type="checkbox"/> Annual Retreat |
| <input type="checkbox"/> Rosary | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Saint Devotion | |
| <input type="checkbox"/> Evening Examen | |

Comment: _____

6. Describe the particular **Catholic virtues** that characterize this person.

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> prayerful | <input type="checkbox"/> compassionate |
| <input type="checkbox"/> humble | <input type="checkbox"/> kind |
| <input type="checkbox"/> hospitable | <input type="checkbox"/> considerate |
| <input type="checkbox"/> patient | <input type="checkbox"/> Other _____ |

Comment: _____

7. Please explain how this person you are nominating has been a **Witness to his/her Catholic Faith in practice and deeds**

8. **If you could sum up your reason for nominating this person in only two sentences what would you say?** (NOTE: Should your Nominee win, your response will be published in the annual Awards booklet. Space is limited to only two sentences – no more than 50 words. If more than 50 words submitted, they will be edited.)

Any additional information that you would like the review committee to know:

Every Pastor must be made aware of and approve every Nominee. **It is the Nominator's responsibility to obtain the Pastor's endorsement and signature and to submit it to the Office of Catholic Youth Ministry** via mail (One Cathedral Square, Providence, RI 02903), fax (401)-278-4596 or a scanned copy sent electronically to YouthMinistry@DioceseofProvidence.org

Please note the Pastor's endorsement can also be made by a phone call to the Office of Catholic Youth Ministry at 401-278-4626 or an email to the above address.

***Required Signatures:**

Nominator: _____ Date: _____

Nominee's Pastor: _____ Date: _____

Date: _____

*Signatures may be faxed/mailed/emailed (scan in signature) to the Office of Catholic Youth Ministry (fax: 401-278-4596)

Mail: One Cathedral Square, Providence, RI 02903 or E-mail: YouthMinistry@DioceseofProvidence.org).

Please contact us with any questions/concerns.

Once you have completed the nomination form please check to insure you have remembered to:

- Complete every question thoroughly providing concrete, specific examples of how the nominee
 - inspires you and others as a Catholic Christian
 - demonstrates moral integrity
 - is involved in personal outreach and contributes to programs
 - exhibits Christian leadership
 - is involved beyond the school or parish
 - fulfills the criteria of the award

- Did you have nomination form signed by the nominee's pastor??? Please be certain NOT to ask the nominee to obtain that signature.

- Retain a copy of the nomination form for your records.

Submit the form to the address listed on front page **no later than January 19, 2018.**

Once the nomination is received at the Office of Catholic Youth Ministry (OCYM) the following will take place.

- All nomination forms will be screened for completion and criteria (nominee must be Catholic, has not received similar award in the past [Eagle of the Cross Award], age criteria, pastor signature, etc.)
- All eligible nominations will be copied, forwarded and reviewed by the Review Board and ranked on a three point scale for each of the questions. The Review Board will meet and select the recipients.

For those who are chosen to receive the award the following will take place.

- All those receiving awards and their parents will be notified by regular mail directly by the OCYM no later than February 16, 2018. Detailed information as to procedure and attire will be included in the notification. A reply card will be included that must be returned by the date indicated.
- All nominators, pastors, and principals (if nominee attends a Catholic High School) will also be notified no later than February 16, 2018. Please note, if an e-mail address is provided by the nominator, the notification will be sent **electronically**. Nominators will also receive a copy of the recipient's notification letter. All nominators will be required to contact their recipient if reply is not made to the OCYM by March 2, 2018.

For those nominees who are NOT chosen to receive the award the following will take place.

- All nominators and pastors will be notified no later than February 16, 2018. Please note, if an e-mail address is provided by the nominator, the notification will be sent **electronically**.